

CITY OF INKOM
INKOM CITY HALL
P.O. BOX 60 INKOM, ID 83245
PHONE (208) 775-3372 FAX (208) 775-3374

INSTRUCTIONS FOR BUILDING PERMIT APPLICATION

NOTE: PLEASE READ CAREFULLY AND COMPLETELY.
THE BUILDING DEPARTMENT WILL ACCEPT ONLY COMPLETE APPLICATIONS.

PLEASE SUBMIT THE FOLLOWING ITEMS TO APPLY FOR A BUILDING PERMIT:

1. The attached application, completed, signed and dated **ALONG WITH A COPY OF PROPERTY WARRANTY DEED.**
2. City water and sewer hookup fees must be paid, in full, at time approved building permit is released to owner/contractor
3. **ONE (1) SET** of building Electronic or Paper Plans of 11"x17", which show the following:
 - A. Floor plan showing dimensions.
 - B. Wall section from footing to trusses.
 - C. Truss engineering. (If you are using manufactured trusses bring a copy, showing snow load for the site area.)
 - D. Res check or energy compliance report
4. A site plan drawn to scale on graph paper showing existing and proposed work, set-backs and natural features.
5. Please size all members and either show or note placement for:
 1. Footing and foundation, wall height, width and depth.
 2. Placement of rebar and anchor bolts.
 3. Size and placement of wall, floor joist, and truss members.

TO OBTAIN A BUILDING INSPECTION:

The address **MUST** be posted before the first inspection.

On-site Inspection Card and copy of Blue Prints
Legible copy of approved plans must be on the job site
and available or inspection will not be completed

The builder **MUST** call 1 day prior to the inspection.

Call Division of Building Safety @ 208-220-6310

When calling for inspections, **MUST** have the following information available:

- | | |
|------------------|------------------------------|
| 1. Permit number | 3. Owner and contractor |
| 2. Job address | 4. Type of inspection needed |

Note: **Plumbing, Electrical** fixtures, and **HVAC** are subject to standards established by the State of Idaho and must be inspected by the State Inspectors.

For information concerning permits and inspections contact:
Idaho Department of Labor and Industrial Services at Web Site dbs.idaho.gov OR:
CALL: 1-800-955-3044

NOTE: THE BUILDING INSPECTOR MAY AT **HIS** DISCRETION MAKE ANY NUMBER OF SPECIAL INSPECTIONS THAT HE FEELS MAY BE REQUIRED TO INSURE COMPLIANCE WITH **THE BUILDING CODES.**